



**Please follow these steps to transfer your shares or mutual fund units to Our Place Society in electronic form.**

1. Contact Our Place Society at 250-413-3161 extension 284 or [finance@ourplacesociety.com](mailto:finance@ourplacesociety.com) to inquire if the society is able to accept the specific securities.

2. If yes, please complete this form with your broker and request him/her to use the form to initiate the transfer. If you do not have a broker, please complete this form and fax it directly to your delivering institution.

3. **a) Copy this form by email or fax**  
 250-953-8407 to our broker  
 National Bank Financial  
 Celma.freitasdesa@nbc.ca

**b) Copy by email to Our Place Society**  
 at [finance@ourplacesociety.com](mailto:finance@ourplacesociety.com)

4. Upon receipt of the transferred shares (which may take up to two days) and acceptance by Our Place Society, Our Place Society will issue you a tax receipt for the closing price on the date received (settlement) in Our Place Society's account and in accordance with Canada Revenue Agency regulations and Our Place Society's policy.

**Thank you for your generosity in donating a gift to Our Place Society and helping others transform their lives.**

[www.ourplacesociety.com](http://www.ourplacesociety.com)

**Donor/Transferor Information**

Donor/Transferor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, Province, \_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Account No. of Donor/Transferor at Delivering Institution: \_\_\_\_\_

**Donor's Broker/Delivering Institution:**

Company's Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**I hereby authorize and direct the transfer in kind of the following securities from the above noted account to National Bank Financial (FINS#T080-CUID# NBCF) for credit to:  
 Account #11XR75A: Our Place Society**

Security Description:	CUSIP/ISIN/ SEDOL #	# of shares/ units

**Authorization**

\_\_\_\_\_  
 Signature of donor/client

\_\_\_\_\_  
 day/month/year

**Questions?** If you have any questions, please call our Development Department at 250-413-3161 extension 284

Charitable Business #82709 8344 RROOO1