

Job Posting

#22.25 SHELTER SUPPORT WORKER

SEASONAL SHELTER

This posting is open to all qualified applicants.

Our Place Society (OPS) is an organization founded on progressive Christian values and principles. We work as a team to create a nurturing atmosphere of home and family, where all are welcomed. **A team approach is critical to living out our mission and values and to directing our work.**

Position Overview:

This position will report to the Site Supervisor and be responsible for assisting in the operation of a night shelter at 755 Pandora Ave in Victoria.

Duties:

Under the direction of the Site Supervisor:

- Create a safe, welcoming, and calming environment for the men and women entering our facility. Stay observant of the environment and provide calming intervention as required to ensure the safety of everyone and policies are being respected.
- Provide first response to crisis intervention as required. Communicate with team members, Site Supervisor, and Manager and work alongside them to deescalate and resolve situations. Call for assistance when appropriate.
- Follow intake procedures as people arrive at the facility.
- Report all incidents, observations, and unsafe conditions through the proper channels.
- Assists in the planning, organizing, controlling, and directing the provision of outreach services.
- Ensures program delivery is consistent with Our Place vision.
- Monitors the services provided by volunteers to family members, for consistency, quality of guidance, suitability of activities, caring, etc.
- Discusses problem situations and remedies with team members and participates directly in the provision for services to resolve difficult or sensitive issues or problems.
- Is aware of critical incident report procedures and follows all health and safety policies and procedures.
- Maintains open lines of communication between various areas of OPS.
- Maintains a professional yet compassionate relationship with family members.
- Keep facility in a clean and tidy state at all times.
- Performs other related duties as required.

Qualifications:

Education and Experience:

- Any post-secondary education is an asset with preference in the human and social services field in a Degree, Diploma or Certificate program such as: BSW, Mental Health Worker, Community Health Worker, Mental Health and Addiction Worker and Social Services Worker.
- Equivalent experience in the community social services sector with working knowledge of community support agencies and resources will be considered.
- Knowledge of current social issues related to homelessness, mental illness and drug addiction is essential.
- Non-Violent Crisis Intervention training and First Aid Certification an asset.

Skills and Abilities:

- Experience working with marginalized populations essential.
- Familiarity with related resources and other services, such as welfare system, addiction, and mental health support agencies.
- Demonstrated ability to work with challenging behavior and stressful situations.
- Demonstrated ability to apply safe work procedures.
- Flexible and tolerant attitude to diverse cultures.
- Ability to work independently.
- Ability to communicate effectively with clients and co-workers both verbally and in writing.
- Effective personal boundary setting skills with both clients and co-workers.
- Demonstrated problem solving skills.
- Multi-tasking skills.

Working Conditions/Compensation:

Shifts: Full Time, three 12-hour shifts (36 hours), Sat/Sun/Mon **NIGHTS** (7pm to 7am)

Compensation: \$23.03 to \$25.62 per hour, plus an extra \$1.00/hour for overnight shifts.

Benefits: 3 weeks' vacation. Excellent benefits after successful completion of 3 months of full-time employment.

How to Apply

Eligible candidates are invited to submit a covering letter with their resume detailing their related background, experience and qualifications by 4:30 p.m. Friday, March 4th, 2022 to careers@ourplacesociety.com or to Our Place Society, Attention Marion Hoadley, HR Director, 919 Pandora Ave, Victoria, B.C. V8V 3P4. Please quote "**File #22.25 Shelter Support Worker – Seasonal Shelter**" in the subject line.

Please note: All applications must have a cover letter to be considered.

We appreciate your time and interest in the position. However, due to the volume of applications, only shortlisted candidates will be contacted.

Our Place Society is an equal opportunity employer. We value the diversity of the communities we serve, and are committed to engaging and developing a diverse and inclusive workforce. Our Place Society welcomes applications from First Nation, Inuit, Métis, New Canadian, differently-abled, and LGBTQ2S communities