

Job Posting

Social Enterprises Manager

Please See Below for Shift Details

This posting is open to all qualified applicants.

Our Place Society (OPS) works as a team to create a nurturing atmosphere of home and family, where all are welcome. **A team approach is critical to living out our mission and values and directing our work.**

Position Overview:

At the heart of OPS's mission is the belief that employment has the power to transform lives by instilling hope and a sense of belonging. In line with this vision, Our Place Society is embarking on a groundbreaking venture—a for-profit social enterprise initiative aimed at creating employment opportunities for vulnerable members of our community.

We are currently seeking a dedicated manager to lead this innovative initiative. The Social Enterprises Manager will play a pivotal role in launching and managing this for-profit social enterprise, aligning with OPS's core mission and values.

Duties and Responsibilities:

1. Strategy Development:
 - Develop and implement a strategic plan for the creation and growth of for-profit social enterprise ventures.
 - Identify market opportunities and assess feasibility for new business ventures.
 - Collaborate with internal stakeholders to align social enterprise initiatives with organizational goals and mission.
2. Business Creation:
 - Lead the conceptualization, planning, and launch of new social enterprise ventures.
 - Conduct market research and feasibility studies to assess potential business opportunities.
 - Develop business plans, including financial projections, marketing strategies, and operational frameworks.
 - Identify and secure necessary resources, including funding, partnerships, and talent, to support business creation and growth.
3. Operations Management:
 - Oversee day-to-day operations of social enterprise ventures, ensuring efficient and effective execution of business activities.
 - Establish and maintain operational systems, processes, and controls to drive productivity and performance.



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- Monitor key performance indicators (KPIs) and evaluate business performance against targets.
 - Implement strategies to optimize business operations and enhance profitability.
4. Stakeholder Engagement:
- Cultivate and maintain relationships with key stakeholders, including community partners, investors, customers, and regulatory agencies.
 - Collaborate with internal teams, including marketing, sales, finance, and human resources, to support social enterprise initiatives.
 - Represent the organization at industry events, conferences, and networking opportunities to promote social enterprise initiatives and foster partnerships.
5. Impact Measurement:
- Develop and implement systems for measuring and reporting on the social and financial impact of social enterprise ventures.
 - Monitor and evaluate the effectiveness of social enterprise initiatives in achieving desired outcomes and making meaningful contributions to the community.

The chosen individual will work closely with our dedicated team and external specialists to ensure the plan's meticulous development, focusing on business plan development as a primary objective.

Additionally, the ideal candidate will possess:

Qualifications:

General Skills and Abilities:

- Excellent time management skills
- A valid driver's license
- Ability to effectively liaise with clients

Key Skills for Working with the Vulnerable Population:

- Empathy and compassion
- Effective communication with diverse backgrounds
- Cultural sensitivity
- Conflict resolution skills
- Ability to create an inclusive and supportive work environment
- Understanding of social challenges and barriers

Working Conditions

Shifts: 40 hours per week, days.

Compensation: \$30.00 to \$40.00 per hour. Commensurated with experience.

Benefits: Vacation is accrued at a rate of 6%. Eligible for a 100% employer paid comprehensive benefits plan, including health and dental coverage, after 90-days of employment.



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This is a union exempt position.

How to Apply:

Eligible candidates are invited to submit a covering letter with their resume detailing their related background, experience, and qualifications to careers@ourplacesociety.com or to Our Place Society, Attention Janice Kalin, Director of Philanthropy, 1027 Pandora Ave, Victoria, B.C. V8V 3P6. Please quote “File #24.21 – Social Enterprises Contractor” in the subject line. ***Position will be posted until filled.***

Please note: All applications must have a cover letter to be considered.

We appreciate your time and interest in the position. However, due to the volume of applications, only shortlisted candidates will be contacted.

Our Place Society is an equal opportunity employer. We value the diversity of the communities we serve and are committed to engaging and developing a diverse and inclusive workforce. Our Place Society welcomes applications from First Nation, Inuit, Métis, New Canadian, differently-abled, and LGBTQ2S communities.