

# Non-Consolidated Financial Statements

**Our Place Society** 

March 31, 2020

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## Independent Auditors' Report

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To the members of Our Place Society

#### Opinion

We have audited the financial statements of Our Place Society ("the Society"), which comprise the statement of financial position as at March 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Our Place Society as at March 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit



conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud
  or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that
  is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
  misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
  collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Victoria, Canada July 15, 2020

Grant Thornton LLP

**Chartered Professional Accountants** 

March 31		2020		2019
Assets				
Current Cash and cash equivalents	\$	6,159,325	\$	6,261,69 <sup>2</sup>
Receivables		269,310	-	325,542
Sales tax charitable rebate		24,092		29,28
Prepaids	-	29,733	-	63,31
		6,482,460		6,679,82
Due from related parties (Note 11)		10,584		-
Tangible capital assets (Note 3)	-	10,643,756	· -	10,312,36
	\$	17,136,800	\$	16,992,19
Liabilities				
Current Payables and accruals	\$	626,204	\$	539,22
Government remittances	Ψ	31,112	Ψ	64,07
Deferred revenue		27,788		24,71
Deferred contributions (Note 4)	-	5,185,210	· -	5,727,74
		5,870,314		6,355,76
Deferred capital contributions (Note 5)	-	8,834,238	· -	8,484,20
	-	14,704,552	· -	14,839,97
Net Assets				
Invested in capital assets (Note 6) Internally restricted (Note 7)		1,809,518 250,000		1,828,15
Unrestricted	-	372,730		324,06
	-	2,432,248		2,152,22
	\$	17,136,800	\$	16,992,19
On behalf of the Board				
$( Z_{1}^{\prime} ) $		////		
Director	13;	1///		Direct

# Our Place Society

Year ended March 31	iut	2020		2019
Revenue				
Donations and fundraising (Note 12)	\$	5,112,874	\$	4,212,830
Grants (Note 4)	•	6,101,991	•	5,336,566
Housing		480,327		270,795
Amortization of deferred capital contributions (Note 5)	-	559,037	-	405,595
	-	12,254,229	-	10,225,786
Expenses				
Administration		1,246,910		1,079,880
Amortization of capital assets		613,926		444,508
Development		647,292		578,991
Donations (Note 12)		616,930		837,501
Employment program		192,321		214,073
Facilities		1,470,055		1,304,863
Food Services		843,863		758,442
Housing 919 Pandora		351,587		334,080
Outreach		1,489,677		1,493,805
Therapeutic Recovery Community		1,953,052		838,811
Transitional housing and shelters	-	2,702,939	-	2,400,357
	-	12,128,552	-	10,285,311
Excess (deficiency) of revenue over expenses				
from operations		125,677	_	(59,525)
Other revenue	-		_	
Interest		126,438		66,788
Miscellaneous	-	27,913	-	16,269
	-	154,351	-	83,057
Excess of revenue over expenses	\$	280,028	\$	23,532

### Our Place Society Non-Consolidated Statement of Operations

### Our Place Society Non-Consolidated Statement of Changes in Net Assets

Year Ended March 31				2020	2019
	Invested in capital assets	Unrestricted	Internally restricted	Total	Total
Balance, beginning of year	\$ 1,828,159	\$ 324,061	\$ - <b>\$</b>	2,152,220	\$ 2,128,688
Excess (deficiency) of revenue over expenses	(54,889)	334,917	-	280,028	23,532
Transfers (Note 7)	-	(250,000)	250,000	-	-
Additions to capital assets, net of disposals and capital contributions	36,248	(36,248)		<u> </u>	
Balance, end of year	\$	\$ 372,730	\$ <u>250,000</u> \$	2,432,248	\$2,152,220

Our Place Society Non-Consolidated Statement of Cas	h F			
Year ended March 31		2020		2019
Increase (decrease) in cash and cash equivalents				
Operating				
Excess of revenue over expenses	\$	280,028	\$	23,532
Amortization of capital assets		613,926		444,508
Amortization of deferred capital contributions	_	(559,037)	-	(405,595)
		334,917		62,445
Change in non-cash operating working capital				
Receivables		56,231		(160,626)
Due from related parties		(10,584)		-
Sales tax charitable rebate		5,189		(5,886)
Prepaids		33,578		(3,428)
Payables and accruals		86,978		38,108
Government remittances		(32,963)		32,847
Deferred revenue	-	3,070	-	2,352
	_	476,416	-	(34,188)
Financing				
Financing		909,069		100 117
Capital contributions received (Decrease) increase in deferred contributions				482,147
(Decrease) increase in deletted contributions	_	(542,535)	-	5,106,902
	_	366,534	-	5,589,049
In section of				
Investing Purchase of capital assets		(945,316)		(541,842)
·	-	, <u> </u>	-	
Net (decrease) increase in cash and cash equivalents		(102,366)		5,013,019
Cash and cash equivalents, beginning of year	_	6,261,691	_	1,248,672
Cash and cash equivalents, end of year	\$	6,159,325	\$	6,261,691

March 31, 2020

#### 1. Purpose of the Society

Our Place Society (the "Society") was incorporated under the Society Act of British Columbia in 2005 and commenced operations in November of 2007. The mission of the Society is to offer a sense of belonging to Greater Victoria's most vulnerable citizens, providing a home, nourishment, and hope through living, sharing, learning and worshipping together.

The Society is registered with Canada Revenue Agency as a charitable organization, and accordingly is exempt from income tax. Tax receipts are issued for eligible donations.

#### 2. Summary of significant accounting policies

#### **Basis of presentation**

The Society has elected to apply the standards of Part III of the CICA Accounting Handbook in accordance with Canadian accounting standards for not-for-profit organizations. As a permitted option under ASNPO, these financial statements are prepared on a non-consolidated basis (see Note 11 to these non-consolidated financial statements).

#### **Revenue recognition**

The Society follows the deferral method of accounting for grants and contributions. Restricted grants and contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection reasonably assured.

Housing rental revenues are recognized as services are provided.

Investment income is recognized as earned.

#### Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term deposits with original maturities of three months or less.

#### Use of estimates

In preparing the Society's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates.

March 31, 2020

#### 2. Summary of significant accounting policies (continued)

#### Impairment of long-lived assets

The Society regularly reviews the carrying value of long-lived assets including capital assets and continually makes estimates regarding future cash flows, and other factors, to determine the fair value of the respective assets. If these estimates or their related assumptions change in the future, the Society may be required to record impairment charges for these assets.

#### Donations-in-kind

The Society records donated goods and services in those cases where:

- the Society controls the way they are used;
- there is a measurable basis for arriving at fair value; and
- the goods and services are essential to operations, which would normally be purchased and paid for, if not donated.

The Society also receives significant donations of food, clothing and other items that have not been reflected in these financial statements.

#### Capital assets and amortization

Capital assets are recorded at cost. Contributed capital assets are recorded at their estimated fair value at the date of contribution. The rates and bases of amortization applied to write off the cost less estimated salvage value of capital assets over their estimated lives are as follows:

aight-line basis over 35 years
25% declining balance
30% declining balance
25% declining balance
raight-line basis over 9 years

#### **Financial instruments**

The Society's financial instruments consist of cash and cash equivalents, restricted cash and cash equivalents, receivables, sales tax charitable rebate, payables and accruals, and government remittances.

Financial instruments are recorded at fair value on initial recognition and subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Society has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis if there are indicators of impairment. The Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset.

March 31, 2020

#### 2. Summary of significant accounting policies (continued)

#### Financial instruments (continued)

If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant interest, currency or credit risks arising from these financial instruments.

3. Tangible capital assets					-	2020	 2019
		<u>Cost</u>		Accumulated amortization		Net <u>book value</u>	Net <u>book value</u>
Land Building Computer equipment Vehicles Leasehold improvement Furniture & equipment	_	1,400,000 13,136,957 334,273 140,211 1,057,845 795,584	\$	5,207,746 233,415 67,313 150,089 562,551	\$	1,400,000 7,929,211 100,858 72,898 907,756 233,033	\$ 1,400,000 8,281,150 134,477 21,620 232,315 242,803
	\$	16,864,870	\$	6,221,114	\$.	10,643,756	\$ 10,312,365

March 31, 2020

#### 4. Deferred contributions

Deferred contributions reflect the following externally restricted grants related to operations:

	-	Opening Balance		Received during Year	_	Recognized as Revenue		Ending Balance
B.C. Gaming Policy and	¢	100.000	¢	100.000	¢	100.000	¢	400.000
Enforcement Branch B.C. Housing	\$	100,000 318,107	\$	100,000 3,439,128	\$	100,000 3,494,565	\$	100,000 262,670
Mental Health & Additions		4,000,000		-		900,000		3,100,000
Island Health		98,067		1,301,527		1,283,818		115,776
City of Victoria		95,667		-		71,785		23,882
Other	-	1,115,904		718,803		251,825		1,582,882
	\$	5,727,745	\$	5,559,458	\$	6,101,993	\$	5,185,210

#### 5. Deferred capital contributions

Deferred capital contributions represent restricted grants and other donations and fundraising revenues received for the purchase of capital assets and include the following:

	BC Housing Other	Total 2020	Total 2019
Balance, beginning of year	\$ 7,264,052 \$ 1,220,154 <b>\$</b>	8,484,206 \$	8,407,654
Contributions received Amounts amortized to revenue	- 909,069 (309,000) (250,037)	909,069 (559,037)	482,147 (405,595)
Balance, end of year	\$ <u>6,955,052</u> \$ <u>1,879,186</u> \$	8,834,238 \$	8,484,206

The Society has entered into a forgivable mortgage with the British Columbia Housing Management Commission (BC Housing) through the Provincial Homelessness Initiative for the development of transitional housing units for those at risk of homelessness in the Greater Victoria Area. The forgivable mortgage agreement includes the following terms:

March 31, 2020

#### 5. Deferred capital contributions (continued)

- The land is to be used only for the development and operation of shelter beds and rental housing with support services for men and women who are homeless, or at risk of homelessness.
- The project is to include the development and operation of a minimum of 45 transitional housing units. The rents charged must be reasonably affordable to eligible tenants and must not act as a barrier to occupancy, and must not exceed the average market housing rent for comparable housing in the community.
- Provided the land and building are used for the intended purpose, the principal amount owing will be reduced by 1/28.5 each year. The balance of the forgivable mortgage will become payable if the land ceases to be used for the intended purpose. Interest will accrue from the date that the forgivable mortgage becomes repayable at bank prime plus 2% compounded semi-annually.
- A mortgage has been registered in favor of B.C. Housing on the land title.

Management has determined that due to the remote likelihood of a default by the Society, the principal amount should be recognized as deferred capital contributions for financial reporting purposes, and should be amortized on the same basis as the amortization of the underlying assets funded by the forgivable mortgage.

The other column consists of capital contributions for the building, equipment, computers and a vehicle from organizations other than BC Housing.

6. Net assets invested in capital assets	-	2020	_	2019
Tangible capital assets Deferred capital contributions	\$	10,643,756 (8,834,238)	\$	10,312,365 (8,484,206)
	\$	1,809,518	\$_	1,828,159

#### 7. Restrictions on net assets

Internally restricted net assets consist of amounts internally restricted by the board of directors of the Society for future costs related to the COVID-19 pandemic.

Balance, April 1, 2019	\$ -
Amounts transferred from the unrestricted fund	
	 250,000
Balance, March 31, 2020	\$ 250,000

March 31, 2020

#### 8. Donations in-kind

The Society would not be able to carry out its activities without the services of many volunteers who donate a considerable number of hours of service. Management estimates that volunteers contributed approximately 48,801 hours (2019: 39,525) during the year. Because of the difficulty of attaching a fair value to these hours, contributed services have not been recognized in these financial statements.

#### 9. Victoria Foundation

The Society is the income beneficiary of the Our Place Fund (the "Fund") established in October 2015 by the Victoria Foundation (the "Foundation"). During 2015, contributions of \$750,000 were received for the Foundation from an anonymous donor and \$7,500 in contributions were contributed by the Foundation. Of this amount, \$17,500, net of investment returns and investment income is required to be maintained permanently by the Foundation as an endowment. Funds available to grant are those designated at the time of contribution to be flowed through to the Society. at the request of the donor. When disbursing grants the Foundation receives recommendations from the Society for review and final approval by the Foundation's Board of Directors. The balances of the Fund are not recorded in the financial statements of the Society until received.

	 2020
Fair market value, opening	\$ 36,374
Contributions received during the period Income earned on investments Fund management fees Grants paid to the Society	 980 (1,944) (183) (1,507)
Fair market value, ending	\$ 33,720
Funds to be maintained as endowments Funds available to grant	\$ 33,720 -
	\$ 33,720

March 31, 2020

#### 10. British Columbia Societies Act

On November 28, 2016 the British Columbia Societies Act came into force. Included in the new Act is a requirement to disclose the remuneration paid to all directors, and certain employees and contractors who are paid at least \$75,000 annually.

During the year, the Society did not pay their directors nor did it have any contractors paid in excess of \$75,000. The Society paid \$842,582 (2019: \$574,184) in remuneration to eight (2019: six) individuals who are employees, whose remuneration, during the applicable period, was at least \$75,000.

11. Amounts due from related parties		
	 2020	 2019
Our Place Foundation The Upper Room	\$ 6,064 4,520	\$ -
	\$ 10,584	\$ -

The Society is related to the Our Place Foundation and The Upper Room by virtue of being under common control. During the year, the Society paid operating costs for the Our Place Foundation of \$6,064 and for The Upper Room of \$4,520.

The amounts due from related parties have no set repayment terms and bear no interest.

March 31, 2020

#### 12. Entities under common control

By virtue of a common board, the Society is under common control with the Our Place Foundation and the Upper Room.

A summary of the Foundation's financial statements including additional information on fund balances and related party transactions for the year ended March 31, 2020 with corresponding amounts for the year ended March 31, 2019 are as follows:

#### Summary Statement of Operations and Changes in Fund Balances

Year ended March 31		2020		2019
Donations and fundraising revenue Interest revenue Expenses	\$	649,963 68,534 (906,099)	\$ _	839,501 52,287 (422,035)
(Deficiency) excess of revenue over expenses	_	(187,602)		469,753
Fund balances, beginning of year	_	2,640,627		2,170,874
Fund balances, end of year	\$	2,453,025	\$_	2,640,627

#### Summary Statement of Financial Position

March 31	General Fund	General Fund
Assets	\$\$	2,640,627
Liabilities	506,064	
Fund balances Unrestricted	2,453,025	2,640,627
	\$ 2,959,089 \$	2,640,627

From time to time, the Society and Foundation provide funding for each other's programs. During the year the Society donated funds to the Foundation in the amount of \$618,573 (2019: \$839,501), all of which was included in revenue in the non-consolidated financial statements of the Foundation.

During the year, the Foundation donated funds to the Society in the amount of \$900,000, all of which carried no restrictions of use.

March 31, 2020

#### 12. Entities under common control (continued)

A summary of the Upper Room's financial statements including additional information on fund balances and related party transactions for the year ended December 31, 2020 with corresponding amounts for the year ended December 31, 2019 are as follows:

Summary Statement of Operations and Changes in Fund Bal	ances

Year ended December 31	2019 Total		2018 Total
Donations and fundraising revenue Interest Expenses	\$ 67 9 (4,555)	\$	197 9 (35)
(Deficiency) excess of revenue over expenses	 (4,479)	-	171
Fund balances, beginning of year	 37,112	-	36,941
Fund balances, end of year	\$ 32,633	\$	37,112
Summary Statement of Financial Position	2019 Total		2018 Total
Summary Statement of Financial Position December 31	2019 Total		2018 Total
	\$ 	\$	
December 31	\$ Total	\$	Total
December 31 Assets	\$ Total 37,153	\$.	Total

March 31, 2020

#### 13. Impact of COVID-19

Since December 31, 2019 the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses were forced to cease or limit operations for long periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions.

In response to the spread of COVID-19, the Society has ceased some program operations, and has adapted the model in which other programs are operated to be compliant with government guidelines.

The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of operations of the Society for future periods.